

County Council

19 February 2013

Agenda

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members' conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or Rachel.dunn@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

To: Members of the County Council

Notice of a Meeting of the County Council

Tuesday, 19 February 2013 at 10.00 am

County Hall, Oxford OX1 1ND



Joanna Simons
Chief Executive

February 2013

Contact Officer: **Deborah Miller**
Tel: (01865) 815384; E-Mail: deborah.miller@oxfordshire.gov.uk

In order to comply with the Data Protection Act 1998, notice is given that Item 3 will be recorded. The purpose of recording proceedings is to provide an *aide-memoire* to assist the clerk of the meeting in the drafting of minutes.

Members are asked to sign the attendance book which will be available in the corridor outside the Council Chamber. A list of members present at the meeting will be compiled from this book.

A buffet luncheon will be provided

AGENDA

1. Minutes (Pages 1 - 30)

To approve the minutes of the meeting held on 11 December 2012 (**CC1**) and to receive information arising from them.

2. Apologies for Absence

3. Declarations of Interest - see guidance note

Members are reminded that they must declare their interests orally at the meeting and specify (a) the nature of the interest and (b) which items on the agenda are the relevant items. This applies also to items where members have interests by virtue of their membership of a district council in Oxfordshire.

4. Official Communications

5. Appointments

- (a) The Leader of the Council, Councillor Hudspeth, has given formal notice of the following additions and clarifications (shown in bold below) to the Cabinet Member portfolios to take effect from Tuesday 18th December 2012;

**Deputy Leader of the Council:
Councillor Rodney Rose**

Transport; internal management;

**Cabinet Member for Police & Policies:
Councillor Kieron Mallon**

Police issues; equalities and Community safety; **property and facilities management;**

- (b) to make any changes to the membership of the Cabinet, scrutiny and other committees on the nomination of political groups.

6. Petitions and Public Address

7. Report of the Remuneration Committee to Oxfordshire County Council on the Council's Pay Policy Statement (Pages 31 - 56)

Report by the Assistant Chief Executive & Chief Finance Officer (**CC7**)

The Remuneration Committee are required to report annually to Council on the Pay Policy Statement. This report updates the pay policy statement and indicates the future proposals of the Remuneration Committee, including consideration of introducing the Living Wage and opening negotiations on introducing local bargaining on pay and terms and conditions.

The Council is RECOMMENDED to:

- (a) ***receive the report of the Remuneration Committee and to note the proposals to consider the introduction of the Living Wage and to open negotiations with trade unions with a view to introducing local pay;***
(b) ***approve the revised Pay Policy Statement at Annex 2 to this report.***

8. Oxfordshire County Council Corporate Plan 2013/14 - 2017/18 (Pages 57 - 94)

This report and Annex (**CC8**) provides Council with the proposed Corporate Plan for 2013/14-2017/18. This is one of the Plans and strategies that forms the policy framework and requires full Council approval.

The Strategy & Partnerships Scrutiny Committee submitted comments to the Cabinet, who approved the draft on 29 January 2013.

A summary of the key elements of the Medium Term Financial Plan (MTFP) will be included once the Council has approved the budget, and the MTFP will form an Annex to the Plan.

The Cabinet RECOMMENDS Council to approve the Corporate Plan 2013/14-2017/18 subject to the inclusion of consequential and editorial changes in the text as agreed by the Chief Executive after consultation with the Leader of the Council.

9. Service & Resource Planning 2013/14 - 2016/17 (Pages 95 - 286)

Report of the Cabinet by the Leader of the Council (**CC9(a)**) and Report by the Assistant Chief Executive & Chief Finance Officer (**CC9(b)**). The recommendations set out below (and in the report) are made subject to the Commentary on the Budget Proposals by the Assistant Chief Executive and Chief Finance Officer, as the Council's Section 151 Officer, to be circulated separately.

The Liberal Democrat, Labour and Green Groups propose to submit amendments to the budget proposals (**CC9 Liberal Democrat**), (**CC9 Labour**) and (**CC9 Green**) respectively and these will be circulated separately.

- a) ***(in respect of revenue) RECOMMEND Council to approve:***
- (1) ***a medium term plan for 2013/14 to 2016/17 as set out in Annex 1 (which incorporates changes the existing medium term financial plan as set out in Annex 3);***
 - (2) ***a budget for 2013/14 as set out in Annex 2***
 - (3) ***the Council Tax and Precept calculations for 2013/14 set out in Annex 4 and in particular:***
 - (i) ***a precept of £268,449,208;***
 - (ii) ***a Council Tax for band D equivalent properties of £1,184.83;***
 - (4) ***the updated financial strategy at Annex 5.***
 - (5) ***the planned level of balances and reserves for 2013/14 to 2016/17 as set out in Annex 6;***
 - (6) ***virement arrangements to operate within the approved budget for 2013/14 as set out in Annex 8;***
 - (7) ***the use of Dedicated Schools Grant (provisional allocation) for 2013/14 as set out in Annex 9;***

- b) *(in respect of treasury management) RECOMMEND Council to approve:*
- (1) *the Treasury Management Strategy Statement for 2013/14 as set out in Annex 7; and*
 - (2) *that any further changes required to the 2013/14 strategy be delegated to the Chief Finance Officer in consultation with the Leader of the Council.;*
 - (3) *the continued delegation of authority to withdraw or advance additional funds to/from external fund managers to the Treasury Management Strategy Team;*
 - (4) *the Draft Treasury Management Policy Statement as set out at Appendix E of Annex 7;*
- c) *RECOMMEND Council to approve the Prudential Indicators as set out in Appendix A of Annex 7.*
- d) *RECOMMEND Council to approve the Minimum Revenue Provision Methodology Statement as set out in Appendix B of Annex 7.*
- e) *(in respect of capital) RECOMMEND Council to approve:*
- (1) *the Corporate Asset Management Plan at Annex 10, the Transport Asset Management Plan at Annex 11 and the updated Capital Strategy at Annex 12;*
 - (2) *a Capital Programme for 2012/13 to 2016/17 as set out in Annex 13;*
- f) *to delegate authority to the Leader of the Council, following consultation with the Chief Finance Officer, to make appropriate changes to the proposed budget.*

Pre-Meeting Briefing

There will be a pre-meeting briefing at County Hall on **Monday 18 February 2013 at 11.00 am** for the Chairman, Vice-Chairman, Group Leaders and Deputy Group Leaders